



Inter-Departmental Memorandum

DATE: July 17, 2024

TO: Antoin Evans, Director Asset Management

FROM: Kenneth Pinnock, Jr., Purchasing Agent

SUBJECT: *Public Bid Opening: Wednesday, July 17, 2024 @ 11:00 A.M.
Furnishing & Delivery Of Exterminating Supplies For All JCHA
Developments, For A Period Of Two (2) Years With Option For An
Additional Two (2) Years (Second Occasion)*

Please be advised, that pursuant to the bid opening for the furnishing & delivery of Exterminating Supplies on June 5, 2024, less than three (3) bids were received (contract was rebid). On July 17, 2024, the JCHA received a sole bid package for the Furnishing & Delivery of Exterminating Supplies. Attached for your review, please find copies of the recapitulation sheet and bid sheet. Listed below are the vendor and his lump sum bid amount:

<u>NAME OF COMPANY:</u>	<u>LUMP SUM AMOUNT YR. 1 & 2:</u>
Pest Shop Supply, Inc.	\$117,944.25

Note: The last public bid for this service was held on November 21, 2019, and Pest Shop Supply, Inc. was the recipient of contract #101369 in the total amount of \$59,593.29 for a period of two (2) years with an option for an additional two (2) years.

Invitations were published in local newspapers on June 18th and 20th, 2024; direct bid packages were sent to six (6) companies who expressed interest in public bidding for these supplies. Of those, there were no local Jersey City vendors. The JCHA sources for MBE's were notified, as well as the usual public works bidding journals (individual letters in Purchasing files).

Provided the above is satisfactory, this office presumes that the Department of Asset Management will forward a Resolution for Board action as appropriate.

If any further information is required, please do not hesitate to call.