

Inter-Departmental Memorandum

DATE: November 13, 2025

To: Antoin Evans, Director Asset Manager

FROM: Kenneth Pinnock, Jr., Director of Procurement, Contracts & Risk Management
Christina Rosol, Purchasing Assistant

SUBJECT: *Public Bid Opening: Thursday, November 13, 2025, 11:00 A.M.
Furnishing & Delivery of Ice Melting Materials for All JCHA
Developments for a Period of (2) Years with an option for an additional two
(2) years, one (1) year increments.*

Please be advised that pursuant to the November 13, 2025, bid opening for the Furnishing & Delivery of Ice Melting Materials, the JCHA received a total of four (4) bid packages. Attached for your review, please find a copy of the recapitulation sheet and the low bidder's documents. Listed below are the vendors and their lump sum amounts:

<u>NAME OF COMPANY:</u>	<u>LUMP SUM AMOUNT:</u>
East Coast Salt Distributors	\$23,531.00
Plastic Express, Inc.	\$27,371.00
Circle Janitorial Supplies	\$27,452.00
Madison Renovation	\$67,985.00

PLEASE NOTE: *The last public bid for these supplies was held on August 28, 2024, and East Coast Salt Distribution was the recipient of a Contract (101838) in the amount not to exceed thirty-two thousand and seventy dollars (\$32,070.00) for a period of six months.*

Invitations were published in our local newspapers on October 30th and 31st, 2025; invitations were sent to eight (8) companies that expressed interest in public bidding for these supplies, of those, there was no Jersey City company. The JCHA sources for MBEs were notified, as well as the usual public works bidding journals (individual letters in Purchasing files).

Provided the above is satisfactory, this office presumes that the Department of Asset Management will forward a Resolution for Board action as appropriate.

If any further information is required, please do not hesitate to call.

Attachments

xc: File: Memo & Recap 2025