

AGENDA  
ITEM # 1  
BOARD  
MEETING  
DATE 7-6-2022

**RESOLUTION AUTHORIZING A CLOSED CAUCUS  
REGARDING PERSONNEL MATTERS, LITIGATION  
AND STRATEGY**

**WHEREAS**, matters pertaining to the above may be discussed by the Board of Commissioners in a Closed Caucus; and,

**WHEREAS**, it is necessary that the JCHA review such matters at this time and action may be taken about the subjects discussed at the Closed Caucus;

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners, to authorize a Closed Caucus to review the above matters.

**DATED: July 6, 2022**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
H. Fuentes		✓	✓			
A. Herbold			✓			
E. Phillips-Lorenzo			✓			
S. Prince			✓			
Vacant						
J. Dublin	✓					
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022, in the presence of a legally binding quorum.



Vivian Brady-Phillips  
Executive Director/Secretary

**S E A L**

AGENDA ITEM #	2
BOARD MEETING DATE	7-6-2022

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF  
THE MAY 11, 2022 CLOSED CAUCUS MINUTES OF THE  
BOARD OF COMMISSIONERS.**

**WHEREAS,** the Board of Commissioners held a Board of Commissioners Meeting on May 11, 2022; and,

**WHEREAS,** the close caucus minutes of the Meeting must be presented to the Board of Commissioners for approval; and

**WHEREAS,** the close caucus minutes of the Board of Commissioners Meeting have been presented to the Board for review and approval (attached):

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners, that the attached close caucus minutes of the May 11, 2022 Board of Commissioners Meeting are approved.

**DATED: July 6, 2022**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
H. Fuentes		✓	✓			
A. Herbold			✓			
E. Phillips-Lorenzo						✓
S. Prince						✓
Vacant						
J. Dublin	✓		✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022, in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

**S E A L**

AGENDA ITEM#	3
BOARD MEETING DATE	7-6-2022

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF  
THE JUNE 1, 2022 CLOSED CAUCUS MINUTES OF THE  
BOARD OF COMMISSIONERS.**

**WHEREAS,** the Board of Commissioners held a Board of Commissioners Meeting on June 1, 2022; and,

**WHEREAS,** the close caucus minutes of the Meeting must be presented to the Board of Commissioners for approval; and

**WHEREAS,** the close caucus minutes of the Board of Commissioners Meeting have been presented to the Board for review and approval (attached):

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners, that the attached close caucus minutes of the June 1, 2022 Board of Commissioners Meeting are approved.

**DATED: July 6, 2022**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
H. Fuentes	✓	✓	✓			
A. Herbold		✓	✓			✓
E. Phillips-Lorenzo			✓			
S. Prince			✓			
Vacant						
J. Dublin			✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022, in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

**S E A L**

AGENDA ITEM #	4
BOARD MEETING DATE	7-6-2022

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF  
THE MINUTES OF THE BOARD OF COMMISSIONERS  
REGULAR/RE-ORGANIZATION MEETING HELD ON  
MAY 11, 2022.**

**WHEREAS,** the Board of Commissioners held the Board of Commissioners Meeting on May 11, 2022; and,

**WHEREAS,** the minutes of the Meeting must be presented to the Board of Commissioners for approval; and

**WHEREAS,** the minutes of the Board of Commissioners Meeting have been presented to the Board for review and approval (attached):

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners, that the attached minutes of the May 11, 2022 Board of Commissioners Meeting are approved.

**DATED: July 6, 2022**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
H. Fuentes		✓	✓			
A. Herbold			✓			
E. Phillips-Lorenzo						✓
S. Prince						✓
Vacant						
J. Dublin	✓		✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022, in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

**S E A L**

AGENDA ITEM#	5
BOARD MEETING DATE	7-6-2022

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF  
THE MINUTES OF THE BOARD OF COMMISSIONERS  
REGULAR MEETING HELD ON JUNE 1, 2022.**

**WHEREAS**, the Board of Commissioners held the Board of Commissioners Meeting on June 1, 2022; and,

**WHEREAS**, the minutes of the Meeting must be presented to the Board of Commissioners for approval; and

**WHEREAS**, the minutes of the Board of Commissioners Meeting have been presented to the Board for review and approval (attached):

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners, that the attached minutes of the June 1, 2022 Board of Commissioners Meeting are approved.

**DATED: July 6, 2022**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
H. Fuentes		✓	✓			
A. Herbold			✓			
E. Phillips-Lorenzo			✓			
S. Prince			✓			
Vacant						
J. Dublin	✓		✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022, in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

**S E A L**

AGENDA ITEM#	6
BOARD MEETING DATE	7-6-2022

**RESOLUTION BY THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF THE CITY OF  
JERSEY CITY APPROVING ACCOUNTS PAYABLE FOR  
THE MONTH OF JULY 2022**

WHEREAS, the accounts payable per attached listing were reviewed and found acceptable;

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Jersey City approve the Accounts Payable for the month of July 2022.

Dated: July 6, 2022

COMMISSIONER	MOTION	2 <sup>nd</sup>	AYE	NAY	ABSENT	ABSTENTION
H. Fuentes		✓	✓			
A. Herbold			✓			
E. Phillips-Lorenzo			✓			
S. Prince			✓			
Vacant			✓			
J. Dublin	✓		✓			
R. Mukherji			✓			

I hereby certify that the herein above Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022, in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

SEAL

AGENDA ITEM:#	7
BOARD MEETING DATE	7-6-2022

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS TO KITCHEN & ASSOCIATES, LAN ASSOCIATES, AND LS ENGINEERING ASSOCIATES CORP. FOR ARCHITECTURAL AND ENGINEERING PROFESSIONAL SERVICES AT VARIOUS JCHA SITES ON AN "AS NEEDED" BASIS**

**WHEREAS**, the Jersey City Housing Authority presently has numerous projects which require the professional services of Architectural and Engineering firms, the funding for which has tight obligation and expenditure deadlines, including but not necessarily limited to Capital Improvement Projects that if not met will result in the possible recapture of these funds; and

**WHEREAS**, it is anticipated that the need for additional Professional Services may arise to supplement in-house staff on existing projects; and

**WHEREAS**, the Jersey City Housing Authority has procured and utilized the Professional Services of Architectural and Engineering firms on an As-Needed basis in years prior to work on similar projects, and meet similar deadlines; and

**WHEREAS**, in accordance with the JCHA's Procurement Policy and governing Statutes of the State of New Jersey, the JCHA has properly advertised a Request for Proposals (RFP) for a Design Team comprised of Architects, Engineers, and other Design Professionals to provide said services, and received eight (8) proposals for award consideration as follows:

RE: RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS TO KITCHEN & ASSOCIATES, LAN ASSOCIATES, AND LS ENGINEERING ASSOCIATES CORP. FOR ARCHITECTURAL AND ENGINEERING PROFESSIONAL SERVICES AT VARIOUS JCHA SITES ON AN "AS NEEDED" BASIS

PAGE 2 of 3

- Clarke Caton Hintz, Trenton, New Jersey
- GRO Architects, New York, New York
- Kitchen & Associates, Collingswood, New Jersey
- LAN Associates, Midland Park, New Jersey
- Lewis Consulting, Newark, New Jersey (DISQUALIFIED)
- Lothrop Associates, Red Bank, New Jersey
- LS Engineering Associates Corporation, Montville, New Jersey
- Remington & Vernick Engineers, Secaucus, New Jersey

**WHEREAS**, seven proposals were deemed responsive and evaluated in accordance with the RFP's professional services criteria by an RFP Review Committee comprised of JCHA Staff (as further detailed in the attached memo); and

**WHEREAS**, as a result of the evaluation, Kitchen & Associates, LAN Associates, and LS Engineering Associates Corp. were judged to have submitted the best qualified proposals, based on a broad range of qualifications demonstrating their ability to provide the full scope of professional services anticipated by this RFP, a tremendous amount of relevant experience in performing similar As Needed Contracts for other Public Housing Authorities and similar Municipal Agencies, as well as, efficiently providing professional services to the Jersey City Housing Authority and other local Housing Authorities in the past, and their Proposed Fee falling within the range of the cost estimate prepared by JCHA staff; and

**WHEREAS**, the availability of funds has been established under the Capital Fund Program (certificate of funds attached).



RE: RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS TO KITCHEN & ASSOCIATES, LAN ASSOCIATES, AND LS ENGINEERING ASSOCIATES CORP. FOR ARCHITECTURAL AND ENGINEERING PROFESSIONAL SERVICES AT VARIOUS JCHA SITES ON AN "AS NEEDED" BASIS

PAGE 3 of 3

**NOW THEREFORE BE IT RESOLVED** that the JCHA Board of Commissioners authorizes the award of contracts to Kitchen & Associates of Collingswood, New Jersey in a Not-To-Exceed Amount of Seventy Thousand Dollars (\$70,000.00), LAN Associates of Midland Park, New Jersey in a Not-To-Exceed Amount of Sixty Five Thousand Dollars (\$65,000.00), and LS Engineering Associates Corp. of Montville, New Jersey in a Not-To-Exceed Amount of Sixty Five Thousand Dollars (\$65,000.00) for Architectural and Engineering Professional Services at various JCHA Sites, on an "As-Needed" Basis, subject to General Counsel Opinion.

**DATED: July 6, 2022**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
H. Fuentes		✓	✓			
A. Herbold			✓			
E. Phillips-Lorenzo			✓			
S. Prince			✓			
Vacant						
J. Dublin	✓		✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022, in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

**S E A L**

AGENDA  
ITEM# 8  
BOARD  
MEETING  
DATE 7-6-2022

**RESOLUTION CONFIRMING AN AWARD OF A CONTRACT TO T-MOBILE CELLULAR SERVICE**

**WHEREAS**, the Jersey City Housing Authority (hereinafter “JCHA”) requires cellular services for the staff; and

**WHEREAS**, New Jersey Division of Purchase and Property permits public agencies to utilize NASPO without advertising for bids; and

**WHEREAS** T-Mobile was awarded New Jersey NASPO contract #MA176 to provide cellular services; and

**WHEREAS**, T-Mobile, cellular service was determined to be the best option; and

**WHEREAS**, the availability of funds has been established.

**NOW THEREFORE BE IT RESOLVED** that the JCHA Board of Commissioners confirming award of a contract to T-Mobile USA Inc. 12920 SE 38th Street, Bellevue, WA 98006 for a period of two (2) year June, 2022 – May, 2024 in an amount not to exceed Forty-Five Thousand Dollars (\$45,000.00).

**DATED: July 6, 2022**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	ABSENT	ABSTENTION
H. Fuentes		✓	✓			
A. Herbold			✓			
E. Phillips-Lorenzo			✓			
S. Prince			✓			
Vacant	✓					
J. Dublin			✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022, in the presence of a legally binding quorum.

  
**Vivian Brady-Phillips**  
Executive Director/Secretary

**S E A L**

AGENDA ITEM#	9
BOARD MEETING DATE	7-6-2022

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE JERSEY CITY HOUSING AUTHORITY AND CITY OF JERSEY CITY MURAL ARTS PROGRAM TO INSTALL A MURAL ON BUILDINGS 8 AND 9 AT MARION GARDENS**

**WHEREAS**, in addition to providing quality, affordable housing opportunities, the Jersey City Housing Authority (“JCHA”) strives to bring about positive changes by encouraging and supporting opportunities for JCHA and its residents to deepen connections and engage in dialogue with the Jersey City community more broadly; and

**WHEREAS**, the Jersey City Mural Arts Program (JCMAP) is a Mayor’s Office Initiative begun in 2013 and funded by a Clean Communities Grant that has a mission to activate and inspire Jersey City through public art as part of an innovative beautification program that reduces graffiti, engages local residents, and is transforming Jersey City into an outdoor art gallery; and

**WHEREAS**, JCMAP’s summer youth program offers artistically inclined Jersey City youth an opportunity to apply their skills towards the creation of public art in various locations around Jersey City during an intensive summer program where youth are led by professional mural artists and given step-by-step instruction on public art techniques, including concept development, design enlargement and coherence, and spray paint techniques; and

**WHEREAS**, JCMAP is seeking to focus its 2022 summer youth program on the oral history of Marion Gardens and as such youth participants will research the development and JCHA, learn about public housing, interview current and former residents, and design and install a mural on the east and south facing walls of building 8 and the west facing wall of building 9 at Marion Gardens; and

**WHEREAS**, neither building is residential, building 8 at Marion Gardens is leased by the City of Jersey City and utilized by the Jersey City Public Safety Department and building 9 is utilized by JCHA as a warehouse; and

**WHEREAS**, JCHA and JCMAP wish to partner closely to ensure and support significant community engagement in this project and to enter into an MOU to outline roles and responsibilities of each party including access to the buildings for mural design and installation as well as provision of appropriate insurance coverage necessary to conduct the JCMAP summer youth program at Marion Gardens; and

**WHEREAS**, no certificate of funds is needed;

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE JERSEY CITY HOUSING AUTHORITY AND CITY OF JERSEY CITY MURAL ARTS PROGRAM TO INSTALL A MURAL ON BUILDINGS 8 AND 9 AT MARION GARDENS**  
**Page 2 of 2**

**NOW THEREFORE BE IT RESOLVED** that the JCHA Board of Commissioners authorizes the execution of a Memorandum of Understanding between the Jersey City Housing Authority and City of Jersey City Mural Arts Program, 280 Grove Street, Jersey City, New Jersey 07310 to engage in the above-described activities during July and August of 2022.

**Dated: July 6, 2022**

<b>COMMISSIONER</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>AYE</b>	<b>NAY</b>	<b>Absent</b>	<b>Abstention</b>
H. Fuentes		✓	✓			
A. Herbold			✓			
E. Phillips-Lorenzo			✓			
S. Prince			✓			
Vacant						
J. Dublin	✓		✓			
R. Mukherji			✓			

I hereby certify that the above Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022, in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

**SEAL**

AGENDA ITEM#	10
BOARD MEETING DATE	7-6-2022

**RESOLUTION AUTHORIZING THE JCHA TO EXECUTE THE HUD APPROVED 6<sup>TH</sup> AMENDMENT TO THE CURRENT ENERGY PERFORMANCE CONTRACT AND EXECUTE A NEW EQUIPMENT LEASE-PURCHASE AGREEMENT TO FINANCE THE ADDITIONAL PHASE II ENERGY CONSERVATION MEASURES PROPOSED**

**WHEREAS**, in an effort to address specific energy shortfalls reflected in the otherwise successful Measurement & Verification Reports prepared by SIEMENS Industry, Inc. (SIEMENS) the Jersey City Housing Authority Board of Commissioner's (JCHA Board) authorized the Jersey City Housing Authority (JCHA) to request the United States Department of Housing and Urban Development (HUD) approve an extension of the JCHA's current Energy Performance Contract (EPC) for an additional 5 years, and further authorized JCHA to amend its current existing EPC to conduct an Investment Grade Energy Audit (Energy Audit), design a suitable Energy Performance Plan (Phase II), and implement that plan; and

**WHEREAS**, SIEMENS and the JCHA submitted proposed Amendment No. 6 to HUD for approval; and

**WHEREAS**, HUD approved an extension of the EPC to 20 years and implementation of Phase II for construction and installation of the proposed Energy Conservation Measures (ECM) including but not limited to the installation of new windows and curtain wall at Berry Gardens' 92 Danforth Avenue, installation of a new combined heat and power system at 92 Danforth Avenue, and more efficient lighting systems at all public housing common areas including hallways, grounds, and parking lots, subject to HUD Section 30 review and approval; and

**WHEREAS**, EPC Amendment No. 6 is attached to this Resolution as **Attachment 1** and made a part hereof; and

**WHEREAS**, the JCHA as authorized by the JCHA Board recently submitted a Section 30 Approval Application to HUD in relation to the future financing required to fund the ECMs.

**WHEREAS**, the JCHA's third party Owner Advocate has reviewed and confirmed the findings of the Energy Audit and Phase II plan; and

**WHEREAS**, in anticipation of HUD approvals, and in conformity with New Jersey's Local Public Contracts Law, N.J.S. §40A:11-1 et seq. and JCHA Procurement Policy, the JCHA procured three separate qualified vendors to implement Phase II of the EPC;

**WHEREAS**, Amendment No. 6 to the EPC anticipates that the proposed savings of combined Phases I and II will generate energy savings over the course of the new EPC term in excess of the total cost calculated in Table 2 of HUD's Approval Letter; and

**WHEREAS**, to effectuate the funding for Phase II the EPC financing company, Grant Capital Management and/or its Assignee requires the completion and signing of the proposed draft Equipment LeasePurchase Agreement attached to this Resolution as **Attachment 2** and made apart hereof; and

**RESOLUTION AUTHORIZING THE JCHA TO EXECUTE THE HUD APPROVED 6TH AMENDMENT TO THE CURRENT ENERGY PERFORMANCE CONTRACT AND EXECUTE A NEW EQUIPMENT LEASE-PURCHASE AGREEMENT TO FINANCE THE ADDITIONAL PHASE II ENERGY CONSERVATION MEASURES PROPOSED**

Page 2 of 2

**WHEREAS**, the blanks in the draft ELPA attached as **Attachment 2** are not substantive or material to the terms of the final ELPA to be presented at the time of closing; and

**WHEREAS**, to avert rising interest rates that would significantly affect payment terms, the JCHA has authorized its EPC financing company, Grant Capital Management and/or its Assignee to lock-in the interest rate of 3.98% for the next thirty (30) days; and

**WHEREAS**, subject to Paragraph 5 of the HUD Approval Letter requiring HUD’s further Section 30 approval prior to mortgaging or otherwise placing liens of JCHA’s real property, the JCHA Executive Director, or her duly authorized representative, must execute the final ELPA on or before July 29, 2022 in order to avoid significantly higher interest charges; and

**WHEREAS**, upon HUD’s Section 30 approval, the Executive Director is authorized to negotiate and execute all legal documents necessary to undertake EPC Financing on behalf of the JCHA, enter into all EPC financing and lease documents, and provide all security interests or encumbrances associated with the EPC.

**NOW THEREFORE BE IT RESOLVED**, the JCHA Board of Commissioners authorizes the JCHA to execute the HUD approved 6<sup>th</sup> Amendment to the current Energy Performance Contract and execute a new Equipment Lease-Purchase Agreement to finance the additional Phase II Energy Conservation Measures proposed.

**DATED: July 6, 2022**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
H. Fuentes		✓	✓			
A. Herbold			✓			
E. Phillips-Lorenzo			✓			
S. Prince			✓			
Vacant			✓			
J. Dublin	✓		✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022, in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

**S E A L**

AGENDA ITEM#	11
BOARD MEETING DATE	7-6-2022

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF JERSEY CITY (CITY) DEPARTMENT OF PUBLIC WORKS (DPW) AND THE JERSEY CITY HOUSING AUTHORITY (JCHA) FOR SERVICES OUTLINED IN THIS RESOLUTION**

**WHEREAS**, the Uniform Shared Services Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes agreements between a municipality and a public housing authority to provide services to each other; and

**WHEREAS**, the JCHA desires to fuel its motor vehicles at the City of Jersey City (City) Public Works Facility; and

**WHEREAS**, the JCHA agrees to pay the City's cost to purchase fuel plus 5% of cost as an administrative fee; and

**WHEREAS**, the City provides container and dumpster rentals as available, to the JCHA on an as need basis of no less than 25 cubic yards and shall pay for each container a flat fee of \$300.00 plus the actual cost of disposal of the container contents at the landfill; and

**WHEREAS**, the JCHA is requesting the City staff fill in potholes and make other surface improvements to various streets and parking lots within JCHA public housing developments during area street maintenance; and

**WHEREAS**, the JCHA is requesting the DPW staff to draft and print various regulatory signage from pre-existing templates; and

**WHEREAS**, the JCHA is requesting the DPW to assist with tree maintenance where DPW will plant trees in empty tree pits at JCHA public housing developments, schedule and trim trees on JCHA property; and

**WHEREAS**, the JCHA is requesting the DPW staff to provide snow removal on various streets within JCHA public housing developments when the City's DPW performs snow removal; and

**WHEREAS**, the JCHA is requesting the City to assist with purchasing and storing rock salt; and

**WHEREAS**, the JCHA agrees to pay the City's cost to purchase rock salt; and

**WHEREAS**, the term of the Shared Services Agreement shall be five (5) years effective June 10, 2022.

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF JERSEY CITY (CITY) DEPARTMENT OF PUBLIC WORKS (DPW) AND THE JERSEY CITY HOUSING AUTHORITY (JCHA) FOR SERVICES OUTLINED IN THIS RESOLUTION**

Page 2-

**WHEREAS**, the JCHA shall reimburse the City for gas, rock salt and roll off containers according to the provisions listed above; and

**WHEREAS**, the City will be reimbursed by the JCHA for all other services based on the hourly rates of the City employees that provide the services and for the cost of any materials used; and

**WHEREAS**, the above requests for DPW time and materials shall be made through the relevant division director, or the department director; and

**WHEREAS**, availability of funds has been established:

**NOW THEREFORE BE IT RESOLVED** that the JCHA Board of Commissioners authorizes the execution of a Shared Services Agreement with the City of Jersey City and the City’s Department of Public Works for a period of five (5) years, beginning June 10, 2022 – June 10, 2027, at an amount not to exceed TBD by CFO;

**DATED: July 6, 2022**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	ABSENT	ABSTENTION
H. Fuentes		✓	✓			
A. Herbold			✓			
E. Phillips-Lorenzo			✓			
S. Prince			✓			
Vacant						
J. Dublin	✓		✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of July 6, 2022 in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

**S E A L**