

INVITATION FOR BID

The Housing Authority of the City of Jersey City (hereinafter called the Authority) will receive sealed bids for the following:

Public Bid Opening: Stairwell Replacement & Refurbishment For Marion Gardens & Booker T. Washington Apartments

Bonding Requirements Prevail (see*)

Pre-Bid Conference: Wednesday, January 17, 2024 @ 10:00 A.M.

**Location: VIRTUAL by visiting our website <https://www.jerseycityha.org/doing-business-with-us>
Or In-Person at 400 US Hwy. #1, Bldg. #7, 3rd Floor Conference Room**

See www.jerseycityha.org for directions or GPS use 406 Sip Ave. which will bring you to the Marion Gardens Development entrance, follow green sign on building for administrative office.

Bid Package Pick-Up Charge: \$50.00 Non-Refundable (Money Order or Check only)

Estimated Cost: \$750,000.00 Contract Maximum

Bid Opening Date: Wednesday, February 14, 2024 @ 11:00 A.M.

CLOSING DATE FOR PICK-UP OF SPEC: TUESDAY, FEBRUARY 13, 2024

All bid openings will be held in the Conference Room of the Authority, 400 U.S. Highway #1, Marion Garden, Bldg. #7, Jersey City, New Jersey 07306. No late bids will be accepted.

Bids may be obtained from the Purchasing Department, 400 U.S. Highway #1, Marion Garden, Bldg. #7, Jersey City, New Jersey 07306 between the hours of 8:30 A.M. and 4:30 P.M., Monday through Friday, (excluding holidays). See www.jerseycityha.org for directions or GPS use 406 Sip Ave. which will bring you to the Marion Gardens Development entrance, follow green sign on building for administrative office. Any questions can be emailed to purchasing@jcha.us or faxed to the Purchasing Department at 201-547-6643, the TDD # 201-706-4695

The Authority reserves the right to reject any or all bids and to waive any informality in bidding.

Bids will be awarded only to the corporation or other entity under whose name qualifications, and other documentation are submitted. Corporate affiliates, subsidiaries or parent corporation or related entities are not automatically qualified.

Firms choosing to submit their bids via the "United States" mail are required to have said mail delivered prior to appointed bid opening time. Proper consideration must be given to allowing for weekends and holidays.

***The following four paragraphs pertain to bids with bonding requirements only:**

*All bidders will be required to submit an Official Bank check or Cashier's check to the order of the Authority for five percent (5%) of the amount of the bid or a bid bond for a like sum executed by a surety company qualified to do business in the State of New Jersey and on the approved list.

*An appropriate surety's consent by a surety company to do business in the State of New Jersey and on the approved list binding itself to become surety for the full and faithful performance of the contract in an amount equal to one hundred percent (100%) of the contract for the protection of all persons furnishing material or labor for fulfilling the contract is also required in all cases.

*A consent of surety must be submitted with either type of security (5% of bid amount) including a certified or cashier's check and/or bid bond.

*Bid Bond/Consent of Surety, Performance and Payment Bonds must be obtained from Bonding/Surety Companies listed in the Federal Register "Department of the Treasury" Circular 570. The register will be provided with the bid documents.

The Authority will only accept original and originally executed bidding documents (including but not limited to the Bid, Affidavits, Qualification Questionnaire, Statement of Ownership, Statement of Compliance, HUD Directive, and Affirmative Action).

Prior to being awarded a contract the vendor must supply a copy of the organization's "Business Registration Certificate" issued by the Division of Revenue.

Photocopies and or telefax copies of such documents will not be accepted in lieu of originals.

All bids must be enclosed in a properly sealed envelope bearing on the outside the name of the bidder and the title of the bid contained therein.

The provision of Affirmative Action Program (AAP) is incorporated herein. Full requirements of the program may be obtained with the bid documents.

No bid shall be withdrawn for a period of sixty (60) days subsequent to the date of the bid without the consent of the Authority. Schedule of withdrawal and administrative charges are included with the bid documents.

Equal Employment Opportunity Employer for Minority/Women/Veterans/Handicapped Persons.

By:

For:

Kenneth Pinnock Jr.
Deputy Executive Director
Director of Procurement, Contracts &
Risk Management

Stephen Cea
Executive Director