



Jersey City

Housing Authority

Building Communities...Creating Opportunities...Transforming Lives

Inter-Departmental Memorandum

DATE: July 23, 2024

TO: Sandra Santos-Garcia,
Director of Development, Modernization & Sustainability and Chief Architect

FROM: Kenneth Pinnock, Deputy Executive Director
Director of Procurement, Contracts & Risk Management
Morgan Austin, Assistant Purchasing Agent

Subject: ***REQUEST FOR PROPOSALS (RFP): ARCHITECTURAL & ENGINEERING SERVICES
“AS NEEDED” FOR ALL JCHA DEVELOPMENTS, FOR A PERIOD OF ONE (1) YEAR
RFP DUE DATE: WEDNESDAY, JULY 17, 2024 @ 11:00 A.M.***

Pursuant to the Request for Proposals (RFP) for Architectural and Engineering Services, please be advised that on Wednesday, July 17, 2024, the JCHA received a total of eight (8) proposals. Listed below are the eight (8) firms that submitted proposals:

FIRMS:

1. *DMR Architects*
2. *H2M Architects & Engineers*
3. *LAN Associates*
4. *Lothrop Associates*
5. *LRK, Inc.*
6. *LS Engineering Associates Corporation*
7. *O&S Associates*
8. *Thriven Design*

Background:

Invitations were advertised in local newspapers on June 18th, and 20th, 2024; direct invitations were sent to ten (10) firms who expressed interest in submitting proposals for this type of service. The JCHA sources for MBE’s were notified, as well as the usual public works bidding journals (individual letters in Purchasing files).

Provided the above is satisfactory, this office presumes that the Development Department will forward a Resolution for Board action as appropriate.

Should you have any questions, or require further information, please do not hesitate to call.

Thank you.