Jersey City
Housing Authority
Building Communities...Creating Opportunities...Transforming Lives

Housing Choice Voucher (Section 8) Program
400 U.S. Highway #1, (Marion Gardens), Jersey City, New Jersey 07306
(201) 706-4677/4678 www.jerseycityha.org

HOUSING CHOICE VOUCHER (SECTION 8) RENT INCREASE REQUEST FORM
ATTN: LANDLORDS/MANAGEMENT AGENTS

The Housing Choice Voucher (Section 8) Program requires that a written request (provided below) for an annual rent increase be submitted by the landlord/management agent. **This written request must be submitted to the Section 8 Office at least ninety (90) days before the anniversary date of the Housing Assistance Payment contract.**

There are no automatic annual rent increases. All increases are based on rent reasonableness (i.e. rents of comparable non-assisted apartments).

Rent increases cannot occur during the first 12 months of a new contract. For a multi-family apartment building or complex having 3 or more units under the Building Rent Program, please submit your curret rent schedule or a rent roll to be reviewed.

Thank you for your cooperation and for your continued participation in the Housing Choice Voucher (Section 8) Program.

_____

I _____, am requesting an increase in the rent for _____,

who resides at: (Street Address): _____ (Apt/Fl):_____(Zip Code):_____

This request in the amount of $_____ is warranted because of: _____

_____

_____.

For the purposes of the rent study, please check the amenities included with the unit from the following list:

☐ Basement/Attic	☐ Business/Fitness Center	☐ Cable/Internet ready	☐ Carpeting
☐ Ceiling Fan	☐ Central A/C Unit	☐ Ceramic Tile Floors	☐ Clubhouse
☐ Covered and/or Off-street Parking	☐ Deck/Balcony/Patio/Porch	☐ Dishwasher	☐ Elevator
☐ Garbage Disposal	☐ Energy Efficient Cert Unit	☐ Fenced	☐ Garage
☐ Modern Appliances	☐ Handicap Accessible	☐ Hardwood Floors	☐ Laundry Facilities
☐ Refrigerator	☐ Playground/Courts	☐ Pool	☐ Range
☐ Window/Wall A/C Unit	☐ Security System	☐ Storage	☐ Washer/Dryer Hookups
	☐ Working Fireplace	☐ Yard Sprinkler System	

_____   _____
    Landlord's Signature   **Federal ID or Social Security No.**

ONLY E-mail: rentincrease@jcha.us and ask for a confirmation of receipt.