



Inter-Departmental Memorandum

DATE: June 26, 2024
TO: Sandra Santos-Garcia, Director of Development, Modernization & Sustainability, Chief Architect
FROM: Kenneth Pinnock, Jr., Deputy Executive Director, Director of Procurement, Contracts & Risk Management, Morgan Austin, Asst. Purchasing Agent

SUBJECT: Public Bid Opening: Wednesday, June 19, 2024 @ 11:00 A.M.
Boiler Replacement For Curries Woods (3 New Heckman Drive)

Please be advised that pursuant to the bid opening of June 19, 2024, for Boiler Replacement for Curries Woods (3 New Heckman Drive), the JCHA received less than three (3) bid packages. The Executive Director approved opening with a sole bid and exemption of the 3 bid minimum on the first occasion for the following reasons.

- 1. Project for heating system needs to be completed by September
2. Rebidding and awarding contract wouldn't meet the timeline
3. The cost is within range of our estimate.

Listed below is the single bidder and the lump sum bid amount:

Table with 2 columns: NAME OF COMPANY, TOTAL AGGREGATE RATE. Row 1: William J Guarini, \$285,000.00

Invitations were published in local newspapers on May 28th and 29th, 2024; and direct invitations were sent to thirteen (13) companies who expressed interest in public bidding for this project. Of those there were three (3) Jersey City vendors. The JCHA sources for MBE's were notified, as well as the usual public works bidding journals (individual faxes/emails are in Purchasing files).

Provided the above is satisfactory, this office presumes that the Department of Development, Modernization & Sustainability will forward a Resolution for Board action as appropriate.

If any further information is required, please do not hesitate to call.