



January 2, 2026

TO: Luz Santana, Director of Compliance

FROM: Kenneth Pinnock, Jr., Deputy Executive Director
Director of Procurement, Contracts & Risk Management
Morgan Austin, Assistant Purchasing Agent

SUBJECT: Public Bid Opening: Wednesday, December 17, 2025 @ 11:00 A.M.
Tenant Court Record Searches, Credit & Criminal History Reports
For A Period Of Two (2) Years With An Option For An Additional
One (1) Year

Please be advised that pursuant to the bid opening for Tenant Court Record Searches, Credit and Criminal History Reports of December 17, 2025, the JCHA received three (3) bid packages. Attached for your review, please find a copy of the recapitulation sheet and the lowest bidder's documents:

NAME OF COMPANY:

National Credit Reporting
Online Rental Exchange
Land Creations LLC

LUMP SUM TOTAL:

\$33,930.00
\$56,520.00
\$0.00 (**Disqualified**)

PLEASE NOTE: The last public bid for this service was held on January 18, 2023, and Online Rental Exchange was the recipient of a contract (#101660) in the lump sum bid amount not to exceed Fifty Thousand Dollars (\$50,000.00) for a period of two (2) years, with option for an additional one (1) year.

Invitations were published in local newspapers on November 20th, and 21st, 2025; direct invitations were sent to eight (8) companies, who expressed interest in public bidding for these supplies. Of those, there were no Jersey City vendors. The JCHA sources for MBE's were notified, as well as the usual public works bidding journals (individual letters in Purchasing files).

Provided the above is satisfactory, this office presumes that the Department of Compliance will forward a resolution for Board action as appropriate.

If any further information is required, please do not hesitate to call.